

**Notes:** This sample template is intended to be used as a guide by municipalities to develop an appropriate inter-municipal agreement bylaw [meeting *MGA* requirement of section 138), if and when required. The content and format of this template must be modified to suit the needs of the municipality provided that it remains consistent with the *Municipal Government Act*.

This document has been created by Municipal Affairs staff; it is general information only and not to be construed as legal advice for any specific factual situation. You should consult a lawyer for legal advice. In case of any inconsistency between the information presented here and any Act or Regulation, the Act or Regulation prevails.

Please contact your insurance provider to ask if additional coverage on your policy is required.

**City/Town/Rural Municipality of \_\_\_\_\_, PEI**  
**Inter-Municipal Agreement Bylaw**  
**Bylaw # 20XX-XX**

**BE IT ENACTED** by the Council of the City/Town/Rural Municipality of \_\_\_\_\_ as follows:

**1. Title**

1.1. This bylaw shall be known and cited as the “Inter-Municipal Agreement Bylaw.”

**2. Purpose**

2.1. The purpose of this Bylaw is to allow the City/Town/Rural Municipality of \_\_\_\_\_ to enter into an agreement with another municipality to offer service (s) as outlined in section 180 of the *MGA*. [This bylaw specifically addresses the inter-municipal cooperation on emergency measure services as outlined in the appendix in the form of an agreement or MOU.]

2.2. City/Town/Rural Municipality of \_\_\_\_\_ enters into an agreement with the City/Town/Rural Municipality of \_\_\_\_\_ for emergency measures services as outlined in the attached Appendix A.

**3. Authority**

3.1. Pursuant to Section 138 of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., Power to enter into agreements with another municipality, if authorized by bylaw, with another council for the provision of any service which each has the power to provide within its own boundaries.

3.2. **Agreement in writing** An agreement referred to in subsection (1) shall be in writing and shall set out the terms and conditions that apply to the agreement. *2016,c.44,s.138*.

**4. Effective Date**

4.1. This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, shall be effective on the date of approval and adoption below. [Alternately, could set a future date if desired.]

**First Reading:**

This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, was read a first time at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, was approved by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

**Second Reading:**

This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, was read a second time at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, was approved by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

**Approval and Adoption by Council:**

This \_\_\_\_\_ Bylaw, Bylaw# 20XX-XX, was adopted by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

**5. Signatures**

\_\_\_\_\_  
**Mayor** (signature sealed)

\_\_\_\_\_  
**Chief Administrative Officer** (signature sealed)

This \_\_\_\_\_ (name of bylaw) Bylaw adopted by the Council of the \_\_\_\_\_ City/Town/Rural Municipality of \_\_\_\_\_ (municipal Name) on \_\_\_\_\_ (date) is certified to be a true copy.

\_\_\_\_\_  
**Chief Administrative Officer Signature**

\_\_\_\_\_  
**Date**