

Trade agreements and municipal procurement

- Equal access, opportunity, and information to all respondents
- Competitive selection process unless a specific exception applies
- Fair and transparent steps leading to a possible contract
- No splitting of work to be done to avoid agreement requirements
- No unnecessary difficulties for eligible respondents
- Override municipal procurement policies or bylaws if inconsistent

CDN\$ thresholds for municipalities as of June 2019

	APA	CFTA	CETA
Goods	\$25,000	\$101,100	\$365,700
Services	\$50,000	\$101,100	\$365,700
Construction	\$100,000	\$252,700	\$9,100,000
Note: Other requirements may apply to municipal utilities and police services			

General requirements if estimated value of work is at or above thresholds

- Publish tender notice on the provincial government's procurement services website
- Ensure that any new information about tender is available to all (use same website)
- Ensure that respondents have enough time to prepare and submit responses (including time needed to modify responses based on any new information provided)
- Any tenders that are considered by the municipality need to be in writing
- All respondents must be informed of the municipality's decision (in writing, if requested)
- Any unsuccessful respondent who asks for an explanation must be provided with reasons

	CFTA minimum content	CETA minimum content
Notice of intent	Article 506, Section 6	Article 19.6, Sections 3 & 4
Tender documents	Article 509, Section 7	Article 19.9, Section 7
Notice of award	Article 516, Section 2	Article 19.5, Section 2
Note: CETA requires at least 40 days for respondents to submit (some exceptions); CFTA and CETA both require notice of tender award be published no later than 72 days after the contract is awarded (same website)		

- CFTA: <https://www.cfta-alec.ca/wp-content/uploads/2017/06/CFTA-Consolidated-Text-Final-Print-Text-English.pdf>
- CETA: <https://www.international.gc.ca/trade-commerce/trade-agreements-accords-commerciaux/agr-acc/ceta-aecg/text-texte/toc-tdm.aspx?lang=eng>