



# Asset Management Cohort Program for PEI Municipalities

**What's an Asset Management Cohort Program?**

A group of municipalities from a region, having commonalities such as being at a similar stage in asset management or similar in size, who will participate in a series of facilitated workshops to learn and 'do' asset management together in a peer-to-peer learning environment using their own data and information.

**What types of asset management activities will the Group be doing?**

**CORE PROGRAM:**

**PART ONE: A series of 5 one-day workshops.**

**Workshops 1 & 2: Organizational Capacity Building** - participants will:

- (a) Assess their internal capacity and barriers to implementing an asset management program and prepare a short-term (i.e. 12-18 mo.) workplan
- (b) Prepare an asset management policy
- (c) Documenting current and targeted services, service levels, identify gaps, link infrastructure to services and assign cost estimates to major services).

**Workshops 3, 4 and 5: Prioritizing renewal and replacement of infrastructure** through the assessment of risk, impacts of climate change and the future needs of the community (i.e. **Phase Two** of the **AIMnet** Solution.)

**Workshop 3:** Introduction to theory, concepts, procedures and templates for Prioritization.

**Workshop 4 and 5:** The group will choose one asset group to prioritize and each municipality will work through the process using their own data.

- Spreadsheets, reports and maps will be generated through this program providing key information to make informed decisions in terms of priorities for renewal and replacement.
- Help-desk support will be provided to prepare data in GIS and spreadsheet formats required for this program.

**How many municipalities can participate and how will they be selected?**

Each Cohort Group will consist of 6 – 8 municipalities, 3-5 participants from each municipality and up to three Groups may be formed in PEI. Ideal candidate municipalities are those where municipal leadership have a high level of commitment to integrating asset management planning and practices and are committed to the time required and to achieving the outcomes of the Program. Regional considerations.

**PART TWO: Information Sharing & Knowledge Mobilization:**

- Communications initiatives to share process and progress through newsletters and webinars.

**When will the Program take place?**

Starting November – December 2018 and continuing through 2019.

**How much will this cost?**

This Program will be partially funded through the FCM Municipal Asset Management Program. The unfunded portion of the program is \$3000 minus a subsidy provided by Province of PEI. The Provincial subsidy is \$1500 for municipalities with populations <1000 (i.e. cost per municipality = \$1500). The Provincial subsidy is \$1000 for municipalities with populations >1000 (i.e. cost per municipality = \$2000).

**This Program is supported and endorsed by FPEIM and the Province of PEI.**

